



Univerza v Ljubljani
Fakulteta *za gradbeništvo in geodezijo*

WELCOME MEETING FOR INTERNATIONAL EXCHANGE STUDENTS

*Erasmus+ Co-ordinator and Vice-Dean for
International and Research Activity:
Prof. Matjaž Dolšek, Ph.D.*

*International Office:
Romana Hudin*

21 February 2022

University of Ljubljana

- Established in **1919** with **5** member schools
- At present: **23 faculties** and **3 arts academies**

1. Academy of *Fine Arts and Design*
2. Academy of *Music*
3. Academy of *Theatre, Radio, Film and Television*
4. *Biotechnical* Faculty
5. Faculty of *Administration*
6. Faculty of *Architecture*
7. Faculty of *Arts*
8. Faculty of *Chemistry and Chemical Technology*
9. **Faculty of *Civil and Geodetic Engineering***
10. Faculty of *Computer and Information Science*
11. Faculty of *Economics*
12. Faculty of *Education*
13. Faculty of *Electrical Engineering*

14. Faculty of *Health Science*
15. Faculty of *Law*
16. Faculty of *Maritime Studies and Transport*
17. Faculty of *Mathematics and Physics*
18. Faculty of *Mechanical Engineering*
19. Faculty of *Medicine*
20. Faculty of *Natural Sciences and Engineering*
21. Faculty of *Pharmacy*
22. Faculty of *Social Sciences*
23. Faculty of *Social Work*
24. Faculty of *Sport*
25. Faculty of *Theology*
26. *Veterinary* Faculty



Faculty of Civil and Geodetic Engineering



2 locations:

- main building (with laboratory for structures and materials), address: Jamova 2
- environmental engineering with laboratory, address: Hajdrihova 28

Faculty in numbers

Study programs (2021/2022)

- **5** undergraduate programs-B1
- **5** graduate programs-B2
- **2** doctoral programs-B3

Employees (2021)

- **216** in total
- **94** academic staff

Students (2021/2022)

- **850** regular undergraduate students
- **35** graduate (doctorate) students

Faculty of Civil and Geodetic Engineering

Study programs:

1st Cycle:

- Civil Engineering
- Construction Management
- Water Science and Environmental Engineering
- Geodesy and Geoinformation
- Technical Real Estate Management

2nd Cycle:

- Civil Engineering
- Water Science and Environmental Engineering
- Geodesy and Geoinformation
- Spatial Planning
- Buildings

3rd Cycle:

- Built Environment
- Environmental Protection

Meet our student tutors

Student tutors for foreign students are there to help you get around the faculty and with any study problems.

In the academic year 2021/2022 they are:

Tanja Grabrijan	Geodesy	grabrijan.tanja@gmail.com
Ema Kovič	Geodesy	emakovic11@gmail.com
Luka Naumovski	Civil Engineering	luka.naumovski.mk@gmail.com

COVID-19 safety instructions

- The restrictions related to the COVID-19 pandemic are slowly softening. However, situation might change rapidly. Therefore, we recommend you to follow notifications on our web pages <https://www.en.fgg.uni-lj.si/>.
- In all common rooms, corridors, laboratories, lecture halls and staircases of the faculty the USE OF FACE MASKS is still mandatory. In your document files the International Office provides you a complementary washable face mask.
- Please disinfect your hands when you enter the building and several times during the day. The disinfectants are available on both entries and on all staircase landings.

Instructions for incoming students

- For signatures to required documents, individual review of learning agreements and information about responsible teachers of individual courses you can come to the International Office, room P-3 (ground floor), Jamova 2 (romana.hudin@fgg.uni-lj.si), any workday from 8 am to 2 pm
- You will also find many answers to your questions by searching our internet pages <https://www.en.fgg.uni-lj.si/> or you may consult the student tutors.
- Classes start today, on February 21, 2021. For the classes scheduled on the Timetable, please go to the next scheduled lectures or tutorials.
- For the courses delivered in the form of individual consultations, you should contact the teachers **within the first week** of the semester. Please contact them first by e-mail! They will define your obligations, study literature, seminar work, etc.

Instructions for incoming students

- You should regularly attend the classes according to the published timetables and in agreement with the teachers.
- If you wish to change your Learning Agreement, discuss the changes with adequate teachers and bring the form Changes to Original Learning Agreement to the International Office.
- **Learning Agreements shall be changed not later than in the first 2 weeks of the semester.**
- Registration for exams is online through Web pages for student affairs.
- You should finish all the defined obligations and exams before you leave and go back home. It is not allowed to make exams from your home institution.
- Before you leave, you can receive your final Transcript of Records in the International Office.

TIMETABLES AND COURSES

In the winter semester of the academic year 2021/22, UL FGG offers the following courses in English:

Urban Planning, 4 ECTS

GNSS for Geodesy, 8 ECTS

Introduction to Building Design, 5 ECTS

Building Physics, 3 ECTS

Building Information Modelling, 4 ECTS

Project Planning and Management, 4 ECTS

Geotechnics of Buildings, 7 ECTS

Non-linear Analysis of Structures, 5 ECTS

Repair and Testing of Structures, 5 ECTS

Rural Planning, 5 ECTS

English for Civil and Geodetic Engineering, 4 ECTS (Monday, 10-12, IV/3)

If you selected these courses, you cannot cancel them! This is necessary to keep the group sizes.

The timetable is published at <https://www.en.fgg.uni-lj.si/>.

All other courses will be available mostly in the form of individual consultations or participation at tutorials.

TIMETABLES AND COURSES

The courses **Rural Planning** (<https://ucilnica2122.fgg.uni-lj.si/course/view.php?id=347>) and **Urban Planning** <https://ucilnica2122.fgg.uni-lj.si/course/view.php?id=342> start next week, as scheduled in the timetable

The courses **English for Civil and Geodetic Engineering** will be conducted together with Slovenian students. It is scheduled on Monday at 10 am in room IV/3. There may be problems of overlapping with other courses – we are working on this problem.

The **Sports Education** starts today, Feb. 21, according to the schedules in the eClassroom. Contact **Dr. Aleš Golja**, during office hours every Tuesday from 11.00 to 12.00, 3rd floor, room 309 (e-mail: ales.golja@fgg.uni-lj.si).

Student cards, ID numbers, Digital Identity

As students of the University of Ljubljana, you will receive your student cards. You will find them in your documentation file.

All foreign students receive Personal ID number issued by the Ministry of Internal Affairs. It is required to apply for monthly bus ticket, for accommodation, food coupons, etc.

To access e-Classroom and online student system, you need Digital Identity. You will receive adequate instructions in your documentation file. To activate your DI as student of University of Ljubljana, go to:
<https://id.uni-lj.si/>

UL FGG provides access to the Eduroam WiFi network.

Student online systems and exams

- At <https://www.en.fgg.uni-lj.si/students/> you will find two main online systems for students:

eClassroom

- Main communication with the teachers is through eClassroom and they will post teaching materials on these pages; you can access them with your Digital Identity

Web page for student affairs

- You can manage your personal data.
- You can register to (or withdraw from) exams.
- You can check timetables, etc.

Use of UL FGG Library

You are allowed to use UL FGG Library (ground floor). You will need to present your student ID. Before you leave, please make sure that you return all the borrowed materials, otherwise you will not be able to receive the final Transcript of Records.

Contacts

For any further information, please contact International Office, Ms. Romana Hudin (romana.hudin@fgg.uni-lj.si) or Erasmus Coordinator Prof. Matjaž Dolšek (matjaz.dolsek@fgg.uni-lj.si).



HVALA ZA POZORNOST



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Thank you for your attention!

COMMENTS, QUESTIONS ???