



Univerza v Ljubljani
Fakulteta *za gradbeništvo in geodezijo*

WELCOME MEETING FOR INTERNATIONAL EXCHANGE STUDENTS

*Erasmus+ Co-ordinator and Vice-Dean for
International and Research Activity:
Prof. Matjaž Dolšek, Ph.D.*

*International Office:
Romana Hudin*

26 February 2024

University of Ljubljana

- Established in **1919** with **5** member schools
- At present: **23 faculties** and **3 arts academies**

1. Academy of *Fine Arts and Design*
2. Academy of *Music*
3. Academy of *Theatre, Radio, Film and Television*
4. *Biotechnical* Faculty
5. Faculty of *Administration*
6. Faculty of *Architecture*
7. Faculty of *Arts*
8. Faculty of *Chemistry and Chemical Technology*
9. **Faculty of Civil and Geodetic Engineering**
10. Faculty of *Computer and Information Science*
11. Faculty of *Economics*
12. Faculty of *Education*
13. Faculty of *Electrical Engineering*

14. Faculty of *Health Science*
15. Faculty of *Law*
16. Faculty of *Maritime Studies and Transport*
17. Faculty of *Mathematics and Physics*
18. Faculty of *Mechanical Engineering*
19. Faculty of *Medicine*
20. Faculty of *Natural Sciences and Engineering*
21. Faculty of *Pharmacy*
22. Faculty of *Social Sciences*
23. Faculty of *Social Work*
24. Faculty of *Sport*
25. Faculty of *Theology*
26. *Veterinary* Faculty



Faculty of Civil and Geodetic Engineering



2 locations:

- main building (with laboratory for structures and materials), address: Jamova 2
- environmental engineering with laboratory, address: Hajdrihova 28

Faculty in numbers

Study programs (2023/2024)

- **5** undergraduate programs-B1
- **5** graduate programs-B2
- **2** doctoral programs-B3

Employees (2023)

- **216** in total
- **94** academic staff

Students (2023/2024)

- **900** regular undergraduate students
- **35** graduate (doctorate) students

Faculty of Civil and Geodetic Engineering

Study programs:

1st Cycle:

- Civil Engineering
- Construction Management
- Water Science and Environmental Engineering
- Geodesy and Geoinformation
- Technical Real Estate Management

2nd Cycle:

- Civil Engineering
- Water Science and Environmental Engineering
- Geodesy and Geoinformation
- Spatial Planning
- Buildings

3rd Cycle:

- Built Environment
- Environmental Protection

Meet our student tutors

Student tutors for foreign students are there to help you get around the faculty and with any study problems.

In the academic year 2023/2024 they are:

Blaž Rozman	Civil Engineering	blazrozman16@gmail.com
Ambrož Rodošek	Civil Engineering	ar5168@student.uni-lj.si
Maj Čapelnik	Geodesy	maj.capelnik@gmail.com
Jon Bezgovšek	Civil Engineering	Jon.bezkovsek8@gmail.com

Instructions for incoming students

- For signatures to required documents please leave them at the reception desk (main hall). They must be completed and ready for signatures. The International Office will send the signed documents back to you by e-mail.
- You will find most information about courses, teachers, lecture rooms, etc., by searching our internet pages <https://www.en.fgg.uni-lj.si/> or you may consult the student tutors.
- Classes in the winter semester start today, February 23, 2024. **Your classes start tomorrow, February 27.** For the classes scheduled on the Timetable, please go to the next scheduled lectures or tutorials.
- For the courses delivered in the form of individual consultations, you should contact the teachers **within the first week** of the semester. Please contact them first by e-mail! They will define your obligations, study literature, seminar work, etc.

Instructions for incoming students

- You should regularly attend the classes according to the published timetables and in agreement with the teachers.
- **Changes of your Learning Agreements are possible, but not recommended.** Any changes must be coordinated with the International Office and the Erasmus Coordinator.
- **Learning Agreements shall be changed not later than in the first 2 weeks of the semester.**
- Registration for exams is online through Web pages for student affairs.
- You should finish all the defined obligations and exams **before you leave** and go back home. It is not allowed to make exams from your home institution.
- When you have finished all the exams, inform the International Office and we will provide your final Transcript of Records.

TIMETABLES AND COURSES

In the summer semester of the academic year 2023/24, UL FGG offers the following courses in English:

Field Project Work, 4 ECTS

Geoinformatics I, 6 ECTS

Introduction to Sanitary Engineering, 4 ECTS

Introduction to Building Desing, 5 ECTS

English for Civil and Geodetic Engineering, 4 ECTS

Building Physics, 3 ECTS

Building Information Modeling, 4 ECTS

Project Planning and Management, 4 ECTS

Geotechnics of Buildings, 7 ECTS

Advanced Materials, 4 ECTS

Introduction to Structural Mechanics, 8 ECTS

Environmental Technologies, 4 ECTS

Hydrology, 6 ECTS

Hydraulics, 5 ECTS

Open Sea and Coastal Area, 4 ECTS

Water Protection, 4 ECTS

Remote Sensing in Environmental Civil Engineering, 4 ECTS

Drainage and Irrigation, 6 ECTS

Smart House, 4 ECTS

TIMETABLES AND COURSES

All other courses not on the timetable will be available mostly in the form of individual consultations or participation at tutorials.

The timetable is published at <https://www.en.fgg.uni-lj.si/>.

The timetable is organised in groups Erasmus I1 to Erasmus I18. It has no special meaning, just to allow the graphic presentation.

Messages by teachers

For the course **Multipresentation Cartography** please come to the first meeting with the teachers on **Wednesday, Feb. 28, at 10:00 in room 201.**

The course **Statistic Methods in Geodetic Engineering** will be offered together with Slovenian students (with automatic translations). Go to lectures **next Monday at 14:00 in room IV/7.**

If you selected the course **Sports Education (3 ECTS)**, you will find in your file the available sports activities. Please visit the teacher (Prof. Golja) during his **office hours (Tuesday from 11:00 to 12:00).**

Student cards, ID numbers, Digital Identity

As students of the University of Ljubljana, you will receive your student cards. You will find them in your documentation file.

All foreign students receive Personal ID number issued by the Ministry of Internal Affairs. It is required to apply for monthly bus ticket, for accommodation, food coupons, etc.

To access e-Classroom and online student system, you need Digital Identity. You will receive adequate instructions in your documentation file. To activate your DI as student of University of Ljubljana, go to:
<https://id.uni-lj.si/>

UL FGG provides access to the Eduroam WiFi network.

Student online systems and exams

- At <https://www.en.fgg.uni-lj.si/students/> you will find two main online systems for students:

eClassroom

- Main communication with the teachers is through eClassroom and they will post teaching materials on these pages; you can access them with your Digital Identity

Web page for student affairs

- You can manage your personal data.
- You can register to (or withdraw from) exams.
- You can check timetables, etc.

Use of UL FGG Library

You are allowed to use UL FGG Library (ground floor). You will need to present your student ID. Before you leave, please make sure that you return all the borrowed materials, otherwise you will not be able to receive the final Transcript of Records.

Contacts

For any further information, please contact

International Office (international@fgg.uni-lj.si)

or Erasmus Coordinator Prof. Matjaž Dolšek
(matjaz.dolsek@fgg.uni-lj.si).



HVALA ZA POZORNOST



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Thank you for your attention!

COMMENTS, QUESTIONS ???